IMMUTEC DATA PROTECTION & CYBERSECURITY

Worksheet

Backup, disaster recovery and the way back

Backup / DR / failback discussion

Organisation	Completed by	Date

Backup

Protected workloads	
Retention and frequency	
Independent copies	
Who monitors	

Disaster recovery

Recovery location and capacity	
Network and identity dependencies	
Recovery order	
Who approves and who carries out	

Failback

Who prepares production	
Final backup and sync plan	
Switchover window	
Checks and sign-off	

Objectives

RPO per service	
RTO per scenario	
Assumptions and exclusions	
Next test	

Notes